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**CIXI  
TRANSITIONAL SCHOOL DISTRICT OF THE  
SPECIAL ADMINISTRATIVE BOARD**

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**OFFICIAL REPORT**

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**REGULAR BOARD MEETING  
ST. LOUIS, MO  
JULY 31, 2014**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted above in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101.

**CALL TO ORDER AND ROLL CALL**

Mr. Sullivan called the meeting to order at 6:00PM on the following roll call.

**AYE:** Dr. Melanie Adams, Mr. Rick Sullivan  
**ABSENT:** Mr. Richard Gaines

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

**PUBLIC COMMENTS**

As President of the Elected Board of the Board of Education, Mr. David Jackson, brought forth the following comments concerning the July 31, 2014 Consent Agenda.

Regarding item 07-14-31-06, Mr. Jackson is in support of this resolution. He asked the Superintendent to consider expanding the program to other neighboring areas and at the same time addressing options to control the student population by policy or school administrator. Currently there are four (4) neighboring areas in the vicinity of the Pamoja Preparatory Academy at Cole.

Regarding item 08-14-14-05 under the August 14, 2014 Items for Consideration, Mr. Jackson stated rumors are circulating that employees will not be paid by APCEE. He asked administration to follow-up. He further requested a summary performance of APCEE be provided to the community, parent assembly and the Elected Board.

Regarding 08-14-14-21 also under the August 14, 2014 Items for Consideration, Mr. Jackson asked was there a cost to the District and is there a particular reason why this program was implemented at Gateway and not at Beaumont? He stated it appears the CNA program would complement Beaumont with its current program and curriculum, if Beaumont should continue its path. He stated “we” also heard there were several other high schools with CNA programs. He asked how and what direction the administration is going as it relates to the vocational programs outside the curriculum.

Lastly under the August 14, 2014 Items for Consideration, item 08-14-14-27, Mr. Jackson asked was there a cost associated with this request.

Mr. Jackson thanked the Board and anticipates a response to the Board of Education inquiries.

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## **SUPERINTENDENT'S REPORT**

### **Announcements:**

- Due to a clerical error, parents received inaccurate school assignments for the 2014-2015 year. Measures were taken to notify parents of the error. Additionally, the Superintendent activated a robo call apologizing for the error and provided follow-up contact information for parents' concerns. Revised assignments were mailed today. Parents should receive the assignments by Monday, August 4<sup>th</sup>.
- Central office staff, the Superintendent and members of the SAB will kick off the District's annual "For Our Schools Sunday" visiting local churches on Sunday, August 11<sup>th</sup> as part of the first day of school.
- Staff will return to work on Monday, August 4<sup>th</sup> beginning the school year with a three day professional development. New teachers will receive a two day professional development.
- Principals participated in a four day leadership program from July 22<sup>nd</sup> through the 25<sup>th</sup>.
- The annual Back-to-School Fair will take place Saturday, August 2<sup>nd</sup> from 9AM until noon at the Chaifetz arena. The District partnered with the Urban League of Metropolitan St. Louis under the direction of Michael McMillian.

### **Informational Items:**

- Mr. David Hardy, Deputy Superintendent for Academics provided an updated report on Retention. He acknowledged academic processes and strategies needed to be revisited to determine its effectiveness. He stated a three phased approach will be used to monitor students' progress. Noted recommendations were to review the District's current retention policy and amend the policy as appropriate and to evaluate the quality of the current intervention strategies by using solid concise data to define its value.
- Mrs. Yvonne Green, Executive Director of Operations and Building Commissioner provided a status report on Prop S activities. She reported summer projects were at 95% completion that included restroom upgrades, painting, flooring, asphalt, gym ceiling including lights, heat pump replacements and RTU replacements. Elevator upgrades are scheduled for completion by October 31<sup>st</sup>. School buildings will be ready to receive students and staff for the 2014-2015 school year.
- Mr. Stacy Clay, Deputy Superintendent of Student Support Services and Mrs. Rachel Seward, Deputy Superintendent of Institutional Advancement gave an updated report on Back to School Enrollment and Advertising Update. Mr. Clay began the report. As of July 28, 2014, the District's total projected enrollment for the 2014-2015 school year is 26,629. The total projected number reflects 14,414 for elementary which is inclusive of early childhood, 5,011 for middle and 7,204 for high. Projected enrollment figures as of July 30, 2014 for pre-school is 1,816 and early childhood magnet is 634. Enrollment comparisons of July 16, 2013 and of September 25, 2013 revealed a need for the District to focus on ways to sustain high school magnet seats.

Mrs. Seward concluded the report on recruitment efforts. Recruitment methods were reached by way of weekly ads in a local newspaper, radio advertisements, bill

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board campaigns, and social media and television. Ms. Paula Knight, Associate Superintendent of Early Childhood was interviewed on 1380 AM Radio. A 30 second back to school television clip is scheduled for August 6<sup>th</sup> through the 8<sup>th</sup> via Channels 2, 4 and 5.

- Ms. Deanna Anderson, Executive Director of Transportation Services presented on the State Bus Inspection. She reported 319 busses were inspected. The number of busses approved was 219 (68.7%). The rejected number of busses was 82 (25.7%). Rejected instances are interior and/or exterior lights out, low tire pressure, frayed seat belt, exhaust leak, fluid leak, broken clamps. Eighteen (5/6%) busses were rejected as *out of service*. Out of service instances are stop arm malfunctions, emergency windows won't open, brake lights inoperable, fuel leak, other fluid leaks. The report was not received favorably by members. Administration was directed to re-review the District's contract for further stringencies.
  
- Dr. Edmond Heatley, Interim Chief Human Resource Officer gave a report on Benefit Renewals for 2015. The Benefit Renewals committee is comprised of representatives from Local 420 (active and retired) the PSRSSTL Retirement office, and the District's Finance and Human Resources Divisions. Resolution Number 07-31-14-09 of these minutes refers to the report. The following recommendations were made.
  - Medical – Coventry Health Care's increase is 9.4% including the ACA fees. The ACA fees account for 4.2% with the renewal at 5.2%. There is a rate cap of 12% for the January 1, 2015 renewal.
  
  - Pharmacy - Express Scripts estimated increase of 16%. Effective January 1, 2015, implement Prior Authorization and Exclusive Specialty programs.
  
  - Dental – Delta Dental of Missouri increase is 6%. There is a rate cap of 8% for the January 1, 2015 renewal that was negotiated to 6%.

Members entertained questions and comments at the conclusion of each report. These reports can be viewed in their entirety on the District's website.

### **BUSINESS ITEM(S):**

#### **Consent Agenda**

The Board moved Resolution Numbers 07-31-14-06 and 07-31-14-09 to the August 14, 2014 meeting.

**(07-31-14-06)** To approve the change of the current school name of the Pamoja Preparatory Academy @ Cole to "Bertha Knox Gilkey Pamoja Preparatory Academy @ Cole".

**(07-31-14-09)** To approve the renewal of St. Louis Public School's group benefit cost for plan year 2015. The estimated annual cost is \$30,799,608.

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Mr. Sullivan called for a motion and a second to approve Resolution Numbers 07-31-14-01 through 07-31-14-05.

On a motion by Dr. M. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 07-31-14-01 through 07-31-14-05.

**AYE:** Dr. M. Adams, Mr. Sullivan

**ABSENT:** Mr. Gaines

The motion passed.

**(07-31-14-01)** To approve the acceptance of funds from the Daughters of Charity Foundation of St. Louis for the Fresh Start Career Readiness Program in the amount of \$39,649 for the 2014-15 School Year.

**(07-31-14-02)** To approve a sole source contract with Pearson North America School Services for Professional Development services for K-12 ESOL teachers on October 3 and November 10, 2014 at a cost not to exceed \$7,000.

**(07-31-14-03)** To approve a renewal sole source contract with College Summit, a nonprofit organization, for junior and senior year college access services for high school students. The contract is for the 2014-2015 School Year at an amount not to exceed \$326,170.00.

**(07-31-14-04)** To approve a Memorandum of Understanding with Wells Fargo Advisors to establish a program with the St. Louis Public Schools to support student academic achievement, teacher development and improve school culture. This program is with three St. Louis Public Schools: Vashon High School, Carr Lane Middle School and Dunbar Elementary. The period of this MOU is the 2014-2015 School Year.

**(07-31-14-05)** To approve an Agency Agreement with Jobs for America's Graduates-Missouri (JAG-MO) to implement and sustain JAG-MO Multi-Year Dropout Prevention Programs at Vashon High School in the 2014-2015 school year. The State of Missouri and local business community will provide at least \$30,000 toward the cost of the JAG specialist. The period of this MOU is for the 2014-2015 School Year.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 07-31-14-07, 07-31-14-08, 07-31-14-10, 07-31-14-11, 07-31-14-12, 07-31-14-13, 07-31-14-14, 07-31-14-15 and 07-31-14-16.

On a motion by Dr. M. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 07-31-14-07, 07-31-14-08, 07-31-14-10, 07-31-14-11, 07-31-14-12, 07-31-14-13, 07-31-14-14, 07-31-14-15 and 07-31-14-16.

**AYE:** Dr. M. Adams, Mr. Sullivan

**ABSENT:** Mr. Gaines

The motion passed.

**(07-31-14-07)** To approve the purchase of science materials from CPO Science for freshman physics a 9th grade science course. The cost of the complementary science materials will not exceed \$193,719.12.

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**(07-31-14-08)** To approve the FY2014-2015 expansion program budgets including Early Childhood classrooms, Early Childhood before and after school care, the Parent Infant Interaction program, Principal Leadership Initiatives, Technology Support, the St. Louis Plan and the Superintendent's Zone Initiative.

**(07-31-14-10)** To approve the revision for the evaluation changes for the Academic Instructional Coaches (AICs) for the 2014-2015 academic school year.

**(07-31-14-11)** To approve a sole source contract renewal with the International Institute for onsite supervision of Adult Education and Literacy (AEL) classes held at the International Institute for the 2014-2015 School Year at a cost not to exceed \$6,000.00.

**(07-31-14-12)** To approve a sole contract renewal with the International Institute to provide substitute teachers in Adult Education and Literacy (AEL) classes for the 2014-2015 School Year at a cost not to exceed \$12,000.00.

**(07-31-14-13)** To approve a sole source contract renewal with Urban Strategies to provide certified Adult Education and Literacy (AEL teacher for classes held at Jefferson Elementary) beginning 2014-2015 School Year at a cost not to exceed \$5,000.00.

**(07-31-14-14)** To approve the purchase of 500 Office Max gift cards at \$50 each for the Teachers Matter Initiative. The total cost of this purchase will not exceed \$25,000.

**(07-31-14-15)** To approve the amendment of Board Resolution 05-29-14-06, a contract renewal with Bieg Plumbing, to increase the amount by \$1,432.56, to cover the 8% annual increase. The revised contract amount will now be \$19,336.56. There will be no change in the original contract period of July 1, 2014 through June 30, 2015.

**(07-31-14-16)** To approve contracts with selected firms to provide individuals to fill temporary positions in the Finance area as needed. The temporary assignments will only be for critical positions: 1) to replace individuals on long term leaves of absence, 2) to fill vacant positions until permanent placements are made, and 3) to fill short term needs due to upcoming financial audit.

#### **BOARD MEMBER UPDATE(S)**

**None.**

#### **ADJOURNMENT**

There being no further business before the Board in open session, on a motion by Dr. M. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to adjourn at 7:05PM.

**AYE:** Dr. M. Adams, Mr. Sullivan

**ABSENT:** Mr. Gaines

The motion passed.

*Per the Missouri Sunshine Law, recordings are public record and therefore are available for public inspection.*